

Guidance for the 3rd Training Course on Ship's Health Supervisor in 2009

Seamen's Employment Center of Japan

This is a guide for the captioned Training Course on Ship's Health Supervisor to obtain a certificate of the Japanese Ship's Health Supervisor on board Japanese flag ocean-going vessels.

This Training Course is to be conducted by Seamen's Employment Center of Japan (SECOJ) registered with the Ministry of Land, Infrastructure, Transport and Tourism Japan.

1. Course program

Time	1 st Day (24 th Aug., 2009)	2 nd day (25 th Aug., 2009)	Time
8:00	Lecture on Japanese laws and regulations on Labor, safety and sanitation (4hours)	Health guidance (General knowledge and Practice on first aid and medical care) (4 hours)	8:00
12:00	(Lunch break)	(Lunch break)	12:00
13:00	Health guidance (General knowledge and Practice on first aid and medical care) (4 hours)	Completion examination on Japanese laws and regulations and general knowledge (written exam. : within 60min.)	13:00
		(Intermission)	14:00
		Completion examination on Practice (within 120 min.)	14:10
		(Marking score)	
		Re-exam.(if necessary)	
17:00			17:00

2. Dates of Training Courses

- ① from 24th Aug.(Mon.) to 25thAug.(Tue.)

3. Venue of the Course

- ① THE RESIDENCE HOTEL CONVENTION CENTER

Saki Vihar Road, Before Vihar Lake, Powai, Mumbai – 400 087 India

TEL: 91-22-2857-5000, 2857-8686 FAX: 91-22-2857-1195

4. Applicants who can take the course

- ① Those who hold valid Medical Care Certificates in accordance with Regulation VI/4 para.2, STCW Convention.
(Medical First Aid Certificate in accordance with Regulation VI/4 para.1, STCW Convention holders are not entitled to apply this course.)
- ② Applicants should be twenty (20) years and more of age on the day of this course.

5. Application procedure

(1) Document for application

Following documents shall be submitted to SECOJ Tokyo by mail, together with fee to take the course.

- ① Application form for Training Course on Ship's Health Supervisor as attached Form No.1.
※You are kindly requested to send this application Form No.1(EXCEL) to SECOJ Tokyo by E-mail for confirmation purpose.

E-mail Address : iqd@secoj.com

- ② Two sheets of an applicant's photograph (taken within 6 months, no cap, head & shoulder, the size should be 4cm x 3cm, mentioned full name in on the backside)
- ③ A copy of the pages which contains applicant's photo of his/her passport or a copy of document which proves full name, sex, nationality and the date of birth approved by the government.
- ④ A copy of Medical Care Certificate in accordance with Regulation VI/4 para.2, STCW Convention.
- ⑤ Others
 - A self-addressed envelope of A4 size with equivalent amount of stamp(s) for plain registered mail.
 - A Copy of the pages which contains applicant's name of his Mariner's Pocket Ledger, i.e. Seaman's Book called "Orange Book" in Japan.
(Submission of this copy is required for those who has been issued a Japanese Mariner's Pocket Ledger before.)

(2) Fee to take the Course

The fee per a person will be decided later and we will inform you.

(3) Deadline date of application

17:00 17th July 2009

6. Criteria for issuing a completion certificate

- Standard to pass the completion exam. is that the score of each subject (Regulations on labor safety and sanitation and health guidance) is 50 % or more and total score is 70 % or more. If examinees fail to the completion examination, re-examination will be carried out.

7. Notice

- Attendance at the all 12 hours course is compulsory for completion of the course.
- Those who failed to attend any part of the lecture and exercises or to pass the completion examination are not entitled to be issued completion certificate.
- Trainees are requested to muster at The Residence Hotel Convention Center 15 minutes before the starting time of both course (24th/25th August 2009).
- Trainees shall carry their ID cards and show them at the reception desk. Failure to carry the ID card may result in failure to take the examination.

8. Application and inquiry

Seamen's Employment Center of Japan (SECOJ)

Head Office:

Ekisaikai Building, 1-29, Akashi-cho, Chuo-ku, Tokyo, Japan

Tel 03-3544-7706 FAX 03-3544-7708

E-mail iqd@secoj.com